

Minutes October 18 2013

WSU Puyallup Research and Extension Center

Board Meeting Attendance:

NAME	OFFICE, COUNTY		NAME	OFFICE, COUNTY
Christine Bailey	President, Benton-Franklin		Mary-Cathern Edwards	Secretary, Kitsap
Margaret Morris	Treasurer, Yakima		Betty Ryan	VP Metro, Pierce
Kathy Brenberger	VP Eastern, Benton-Franklin		*Jane Billinghamurst	VP Northwest, Skagit
Nicole Martini	Interim MG Program Leader		Karen Russo	Grays Harbor-Pacific
*Marcia Nelson	Island		Kathleen Eaton	Snohomish
Patricia Bosh	Cowlitz		Linda Bergquist	Whatcom
Glenda Jackson	Thurston		Mark Clark	Jefferson
Sharon Ballard	Pierce			
GUESTS				
Bob Edwards	Kitsap		Ken Tolomen	Yakima
Sherri Witt	Benton-Franklin		*Ronda Welling	Asotin

*Attended from a remote location.

President Christine Bailey called the meeting to order at 10:02 a.m.

1. Introductions

Attendees signed attendance roster and introductions were made around the room. Thank you to Pierce County for hosting our meeting and providing wonderful snacks.

2. Approval of Consent Calendar

A motion to move the Treasurer's Report from the Consent Calendar to the agenda was made by Betty Ryan; Sharon Ballard seconded the motion. The motion carried.

3. Additions to, Approval of the Agenda

A motion to approve the agenda with the addition of the treasurer's report, was made by Betty Ryan, seconded by Kathy Brenberger. The vote was unanimous.

4. 2013 Conference Report - Kathleen Eaton

Kathleen reported the conference was very successful, but there were no final numbers as yet. There were 448 registrants, 60 speakers and most of those took no fee. The Snohomish County conference committees will be able to share some leftover supplies with the 2014 Pierce County conference committees. Discussion occurred on tightening county store security in hopes it will provide a "lessons learned" for use at future conferences.

President Chris Bailey will provide a total for monies raised from the conference raffle at a later date. We need a county foundation to run the raffle for the 2014 Conference in Pierce County. Please contact Chris if interested.

5. WSU Interim Master Gardener Program Leader – Nicole Martini

- New website: Gardening in Washington State: <http://gardening.wsu.edu>
- Survey for those attending the 2013 conference was sent to Program Coordinators for distribution.
- Grant proposal submitted to CAHNRS to support an undergraduate internship to set up standards and procedures to conduct vegetable trials in community gardens.
- HortSense updates in progress – printer-friendly version and cell phone application so it can be accessed at farmer’s markets and remote plant clinics.
- Minimum age requirement of 18 years old set for Master Gardeners. The requirement was established because of a lack of follow through when training has been given to younger people.
- Civil Rights language has been developed for WSU MG Volunteer Handbook and the State MG Program. To view, go to <http://mastergardener.wsu.edu>, and click the tab *I am a Master Gardener*.
- Distributed a statement from WSU on Initiative 522 and lobbying activities for WSU volunteers.

6. Treasurer’s Report - Margaret Morris

Margaret Morris presented the proposed budget for FY 2013-2014. Karen Russo made a motion to accept the 2014 budget as presented; Betty Ryan seconded the motion. The vote was unanimous. The 2014 approved budget is attached.

7. United States President’s Volunteer Service Award

It was suggested to Tonie Fitzgerald that the State Foundation adopt all or part of this award for Master Gardeners. Since Tonie retired, she passed the suggestion on to Chris Bailey for resolution. The board discussed the various options available under the plan. Mark Clark made the following motion: The Board looks favorably upon establishing recognition under the Presidential Volunteer Service Award program for Master Gardeners achieving a (yearly) 500-hour level and refers the question to the Awards Committee for further consideration and recommendation for a complete package proposal. Kathleen Eaton seconded the motion. The Awards Committee is represented by Marcia Nelson, Chair; Kathleen Eaton; Patricia Bosh and WSU Program Manager, Nicole Martini. A report was requested by the next board meeting.

8. Approve minutes of the September 2013 annual meeting

Motion to approve minutes by Kathy Brenberger, second by Patricia Bosh. The motion passed.

9. 2013 Meeting Locations – Chris Bailey

Discussion occurred regarding the MGFWS meeting locations for 2014. The following calendar was determined: March 14, Kennewick; June 6, Longview; September 18, Tacoma (at the conference); Thank you to the counties of Benton-Franklin, Cowlitz, and Pierce for volunteering to host the board meetings. The meeting hours are 10 am to 2 pm.

10. 2015 Conference Location – Chris Bailey – Karen Russo

The October meeting is usually held in the county hosting the following year’s conference. Since a location has not yet been determined, the October meeting is tentatively scheduled for Ilwaco, located on the Long Beach Peninsula. Thank you to Grays Harbor-Pacific Counties for volunteering to host the meeting.

11. 2014 MGFWS Tacoma Education Conference – Virginia Ferguson

Discussion occurred regarding the idea of promoting the conference as a mini-vacation. Local visits include the Puyallup State Fair, free museums, Point Defiance Gardens, Gig Harbor demonstration gardens and Anthony's Restaurant in Gig Harbor.

Immediately following the meeting, members carpooled to Freighthouse Square and rode the Tacoma Link to the convention center stop. The ride on the Link provided a bird's-eye view of the museums and attractions along the way. The group toured Hotel Murano and the Tacoma Convention Center, the venues selected for the 2014 conference.

The meeting adjourned at 1:12 PM.

Mary-Cathern Edwards, Secretary

MGFWS APPROVED BUDGET 2013-2014

Anticipated income/Expense	One Time or Ongoing	Prior year's Actual 2012	YTD 10/11/13	Approved Amount 2014	Notes
Anticipated Income					
Interest Income	Ongoing	\$ 681.85	\$ 389.86	\$ 375.00	
Friends of the Foundation	Ongoing		\$ 600.00	\$ 25.00	Memorial Contributions
Washington Statewide Charities	Ongoing	\$ 163.90	\$ 17.16	\$ 25.00	
Conference Income	Ongoing	\$ 8,069.50	\$ 4,562.25	\$ 6,000.00	
Income Total		\$ 8,915.25	\$ 5,569.27	\$ 6,425.00	
Anticipated Expenses					
Conference Expenses	Ongoing	\$ 549.66	\$ 335.63	\$ 300.00	Media & MG of Year Award G
Copying/Printing	Ongoing	\$ 237.95	\$ 534.32	\$ 300.00	Award Programs
Postage	Ongoing			\$ 44.00	
Treasurer Bond	Ongoing		\$ 132.00	\$ 132.00	Coverage of \$25,000.
Tax Preparer for Income Taxes	Ongoing	\$ 250.00	\$ 250.00	\$ 250.00	
Office Supplies	Ongoing		\$ 106.16	\$ 20.00	2013 Certificates
Scholarships	Ongoing	\$ 3,175.00	\$ 3,000.00	\$ 2,000.00	Baldie and Clemons
Secretary of State Fees	Ongoing	\$ 20.00	\$ 10.00	\$ 20.00	
Conference Calls	Ongoing	\$ 30.00		\$ 30.00	
New sletter- Graphics and Photos	Ongoing		\$ 150.00	\$ 200.00	
Special Meetings	Ongoing			\$ 100.00	
Conference-Seed Money for Host County	Ongoing	\$ 6,000.00	\$ 3,000.00	\$ 3,000.00	
Contingency	Ongoing		\$ 50.00	\$ 100.00	Gift certificate for Jim Black-20
Expense Total		\$ 10,262.61	\$ 7,568.11	\$ 6,496.00	
PROFIT/LOSS		\$ (1,347.36)	\$ (1,998.84)	\$ (71.00)	